

## MINUTES

### HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 24

Aldine Fire & Rescue

20440 Imperial Valley Drive

Houston, TX. 77073

281-951-3700 Phone

281-951-3715 Fax

The Harris County Emergency Services District No.24 met in regular session open to the public, at Aldine Fire & Rescue Station 31 on Wednesday December 2th,2020 at 20440 Imperial Valley Drive, Houston, TX. 77073.

Commissioner Jerry LOYD called roll at 11:21 am and all of said persons were present: Commissioner Lee SPILMAN, Commissioner Maria GOMEZ and Commissioner Eva GARCIA.

Also, present was Fire Chief Dave PARKER, Aamanda CARRIER Office Manager, Michelle GUERRERO Executive Assistant, Francheska SANTIAGO Community Liaison, Joe LEGGETT, Arthur NAVARRO, Gregory KUENSTLER, Ramon ARANA, Chris SZOSTAK, Leroy RAMIREZ, Guan LEE with Aldine Fire & Rescue, Ricardo MARTINEZ with Martinez Architects, Brad DILL B&D Realty Advisors, and Adam TABAK District Council with Coveler and Peeler.

#### 4.TO RECUEVE PUBLIC COMMENT:

Commissioner GARCIA wanted to welcome back Community Liaison SANTIAGO from her leave.

#### 5.TO PAY DISTRICT'S BILL:

Motion by Commissioner SPILMAN, seconded by Commissioner GOMEZ and approved with a vote of 4 to 0 to pay Districts bills.

6. TO MODIFY AND AMEND THE DISTRICT'S 2020 BUDGET:

No action, item tabled.

7. TO REVIEW AND TAKE ACTION REGARDING CONSTRUCTION, REPAIRS OR RENOVATIONS TO DISTRICT REAL PROPERTY, INCLUDING, BUT NOT LIMITED TO, CONSTRUCTION PAYMENTS, PAYMENT APPLICATION, CHANGE ORDERS, PERMITS, ENGAGING ARCHITECTS OR ENGINEERS, AND SELECTION OF GENERAL CONTRACTORS FOR DISTRICT CONSTRUCTION PROJECTS:

Ricardo MARTINEZ from Martinez Architects presented the board a monthly update of the following projects: Station 11, Station 41, Station 21, and the Administrative building. (View attachment)

Brad DILL from B & D Realty Advisors presented the board with an update on the following projects: Station 21 and Administrative Building.

Motion by Commissioner GARCIA, seconded by Commissioner GOMEZ and approved with a vote of 4 to 0 to authorize Brad DILL to move forward with re-platting the Station 21 tract to remove the cemetery owned by a third party.

Motion by Commissioner GARCIA, seconded by Commissioner GOMEZ and approved with a vote of 4 to 0 to authorize Brad DILL to seek the abandonment of easements attached to the tract of land purchased on Imperial Valley for the new Administrative building.

Motion by Commissioner GARCIA, seconded by Commissioner GOMEZ and approved with a vote of 4 to 0 to approve pay Application No.11 in the amount of \$551,463.00 submitted by Gamma Construction for construction of Station 11.

Motion by Commissioner GARCIA, seconded by Commissioner GOMEZ and approved with a vote of 4 to 0 to approve Application No.6 in the amount of \$399,226.01 submitted by Flintco for construction of Station 41, contingent upon Flintco submitting proof of insurance to architect Ricardo MARTINEZ.

8. TO REVIEW AND APPROVE REQUISITION REQUEST SUBMITTED FOR THE PURCHASE OF EQUIPMENT, SUPPLIES, MATERIALS, VEHICLES AND APPARATUS:

No action, item tabled.

9. TO APPROVE REQUESTS FOR FIREFIGHTING OR ADMINISTRATIVE CLASSES, TRAINING, COURSE MATERIALS REQUESTED BY DISTRICT PERSONNEL:

No action, item tabled.

10. TO REVIEW AND TAKE ACTION ON MATTERS RELATED TO COVID-19, INCLUDING BUT NOT LIMITED TO MEETING PROCEDURES, EMERGENCY EXPENDITURES AND CONTINUITY OF OPERATIONS PER GOVERNMENT CODE §418.1101:

Chief PARKER updated the board on the latest information provided from Harris County Fire Marshal's Office about COVID-19. Chief PARKER informed the board about the categorization for the upcoming vaccine.

11. TO APPROVE THE SALE OR DISPOSAL OF SURPLUS AND/OR SALVAGE PROPERTY PURSUANT TO TEXAS HEALTH AND SAFETY CODE §775.251:

No action, item tabled

12. TO REVIEW, DISCUSS AND TAKE ACTION ON THE ACTION ON THE ENCROACHMENT BY ADJOINING LAND OWNER ONTO THE DISTRICT'S REAL PROPERTY:

No action, item tabled.

13. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.072 TO DELIBERATE REAL ESTATE MATTERS:

No action, item tabled.

**Closed session began at 12:20 pm**

14. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.071 TO CONSULT WITH LEGAL COUNSEL REGARDING PENDING OR CONTEMPLATED LITIGATION, SETTLEMENT OFFERS OR ON MATTERS WHICH REQUIRE CONFIDENTIALITY UNDER THE TEXAS DISCIPLINARY RULES OF PROFESSIONAL CONDUCT OF THE STATE BAR OF TEXAS AND TAX CODE §323.3022 TO DISCUSS SALE TAX MATTERS:

15. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.074 TO DISCUSS PERSONNEL MATTERS:

16. TO REVIEW AND ACT ON DISTRICT PERSONNEL MATTERS INCLUDING ACTIONS REGARDING COMPENSATION, BENEFITS, SCHEDULING, RETENTION, HIRING AND/OR TERMINATION OF DISTRICT'S EMPLOYEES INCLUDING MEDICS, COMMAND STAFF AND ADMINISTRATIVE STAFF:

17. TO REVIEW, DISCUSS AND TAKE ACTION ON THE ACQUISITION, PURCHASE, SALE OR LEASE OF REAL PROPERTY:

**Open session resumed at 12:51pm**

**18. ADJOURNMENT:**

Commissioner GARCIA moved for adjournment; Seconded by Commissioner GOMEZ with a vote of 4 to 0 to adjourn the meeting.

**The meeting adjourned at 12:52 pm.**